

Non-Qualified Transactions

Each time a transaction is processed a percentage of the transaction amount is charged to the merchant for the ability to accept a card as payment. This is called a discount rate. Discount rates are tiered as Qualified, Mid-Qualified and Non-Qualified. The Qualified rate is the lowest percentage charged to the merchant. Non-Qualified is the highest percentage. Following are the requirements for each discount rate tier. Each requirement must be met in order to obtain the corresponding discount rate. If all listed requirements are not met for the Qualified or Mid-Qualified tiers, the transaction will downgrade to the Non-Qualified rate. Examples of why a transaction would downgrade to the Non-Qualified rate are reflected in the Non-Qualified section below.

	Face-To Face	Non-Face-To-Face (Mail / Order Telephone Order, Electronic Commerce)
Qualified	<ul style="list-style-type: none"> • The card's magnetic stripe must be swiped through the terminal. • An electronic authorization for the exact sales amount¹ is received. Authorizations received via voice or telephone request do not qualify. • The authorization request and the transmission of the sale must be a single transaction. A "ticket only" transaction using a previous authorization request does not qualify. • The batch is closed with one (1) calendar day from the date of the authorization request. • The card is not a Business, Corporate Purchase or Foreign card. 	<ul style="list-style-type: none"> • An order number must be entered into the terminal or software for the transaction. • An Address Verification (AVS) request is initiated. • CVV, CVC, CID – Security code must be entered • An electronic authorization for the exact sale amount is received. Authorizations received via voice or telephone request do not qualify. • The batch is closed within one (1) calendar day from the date of the authorization request. • The card is not a Business, Corporate, Purchase or Foreign Card.
Mid-Qualified	<ul style="list-style-type: none"> • The card's magnetic stripe must be swiped through the terminal OR the correct information from the card must be key-entered as prompted by the terminal or software. • An electronic authorization is received. Authorization received via voice or telephone request do not qualify. • The batch is closed within two (2) calendar days from the date of the authorization request. • The card is not a Business, Corporate, Purchase or Foreign card. 	<ul style="list-style-type: none"> • An electronic authorization is received. Authorization received via voice or telephone request do not qualify. • The batch is closed within (2) calendar days from the date of the authorization request. • The card is not a Business, Corporate, Purchase or Foreign card.
Non-Qualified	<ul style="list-style-type: none"> • The transaction is not authorized or the authorization is received via voice or telephone request. • The batch is closed three (3) or more calendar days from the date of the authorization request. • The card is a Business, Corporate, Purchase or Foreign card. 	<ul style="list-style-type: none"> • The transaction is not authorized or the authorization is received via voice or telephone request. • CVV, CVC, CID – Security code is not entered. • The batch is closed three (3) or more calendar days from the date of the authorization request. • The card is a Business, Corporate, Purchase or Foreign card.