



Crescent Diamond Gift Card Quick Reference

Accessing the Gift Card Menu

SWIPE CUSTOMER CARD	Press the square button below the screen.
1. NEW TRANS 2. BATCH 3. REPORTS 4. TERMINAL	Select option number 1 and press Enter.
1. SALE 2. REFUND 3. FORCE 4. CHECK	Press the down button 2 times.
9. GIFT CARD 10. CALL ME	Select option number 9 and press Enter.
1. ACTIVATE 2. ADD VALUE 3. SALE 4. REFUND 5. BAL INQUIRY 6. TRF BALANCE	This is the Gift Card Menu.
SELECT THE ACTIVITY NUMBER FOLLOW THE PROMPTS	
*BE SURE TO COLLECT FUNDS FROM THE CUSTOMER	